



## **INTERNAL JOB POSTING**

POSITION:	Field Training Officer (FTO)-FULL TIME
NUMBER OPEN:	One Position
DATE POSTED:	August 5, 2009
OPEN PERIOD	August 19, 2009

REGIONAL EMS IS LOOKING FOR EMPLOYEES INTERESTED IN BECOMING A FIELD TRAINING OFFICER (FTO). ARE YOU WILLING TO TRAIN NEW EMPLOYEES? WOULD YOU LIKE TO BE THE ONE WHO MAKES A DIFFERENCE? IF YOU ARE INTERESTED IN THE FOLLOWING POSITION, PLEASE SUBMIT A LETTER OF INTENT THAT INCLUDES, WHY YOU CHOSE TO WORK FOR REMS, WHY YOU WOULD LIKE TO BECOME AN FTO, AND WHAT YOU FEEL YOU COULD BRING TO THE FTO PROGRAM. IF AVAILABLE, PLEASE PROVIDE AN UPDATED RESUME AS WELL. APPLICANTS WILL BE TESTED ON THEIR KNOWLEDGE OF LOCAL MEDICAL CONTROL PROTOCOLS.

**LETTERS OF INTENT AND RESUMES SHOULD BE RECEIVED IN HUMAN RESOURCES NO LATER THAN FRIDAY OCTOBER 16, 2009.**

### **POSITION DESCRIPTION**

#### **GENERAL SUMMARY:**

Under the supervision of the QA Peer Review Coordinator, the FTO provides individualized and/or group education to ensure proper orientation and training for all newly hired employees at Regional EMS. Additional responsibilities include assisting in the training of current employees who have advanced in licensure or who are completing a QA in-service.

#### **QUALIFICATIONS:**

Applicants must be a full-time employee in good standing.

- Applicants must have a letter of recommendation from one supervisor or manager
- Applicants must have a minimum of two years experience at their current licensure level, including one year of full-time experience at REMS. A Paramedic must be eligible to work in Genesee and Ingham Counties.
- Applicants must have no active Corrective Actions or Warnings on file.

**Any exceptions to the above qualifications may be made at the discretion of the FTO selection Committee**

#### **EDUCATION/LICENSURE:**

- Must possess a high school diploma or equivalent
- Valid Michigan driver's license and satisfactory driving record
- Must be licensed as an EMT, EMT-S, or EMT-P with additional CPR and ACLS certification as required.